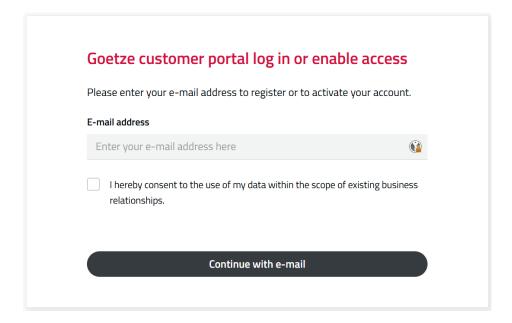


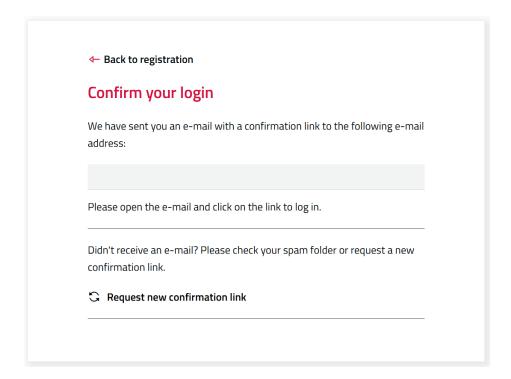
How-to Goetze customer portal

Login: https://portal.goetze-group.com/en/portal/login

Please log in here with your business e-mail address and agree to the use of your data.



If your business e-mail address is already stored in our CRM system, you will see this window (if not, please continue reading here):



At the same time, you will receive an e-mail from the sender<u>noreply@goetze.de</u> with the subject "Your registration". Please also check your spam folder.



Click on the login link in this e-mail and you will be forwarded directly to the dashboard of the Goetze customer portal.

Top right:

Here you will see the company name and the e-mail address with which you are registered.

If you click on the field, the option to unsubscribe also appears.

If your business e-mail address is stored in our CRM system for other branches or subsidiaries, these can be selected there. You can therefore switch between the individual companies at any time and the content of the page will adapt accordingly.

Centre:

On the dashboard, the start page of the customer portal, you can see a selection of options that are currently available to you, as well as the Goetze contact persons assigned to you.

Navigation on the left:

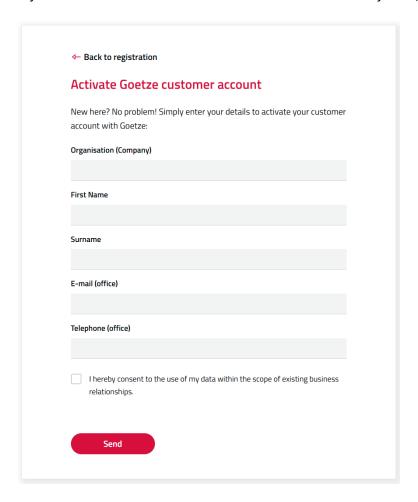
Here you can see the menu items that are currently available.

- Go2Valves gives you access to our valve dimensioning software without further registration.
- Via the menu item **Service request** you have the possibility to make a new request as well as an overview of requests already made and their status.
- In the **Contact** section, the Goetze contact persons assigned to you are introduced again.
- The **My company** menu item contains the data we have stored in the system for your organisation (delivery/invoicing address, terms of payment, various e-mail addresses, etc.) as well as your business contact details.

We will continue to expand the Goetze customer portal and will be happy to keep you up to date with further updates.



If your business e-mail address is not stored in our CRM system, this window will be displayed here:



Please enter your details there and click on **send**. Our Goetze customer advisors will take care of activating your customer account.